

CITY OF MADISON

615 MADISON AVENUE

618-876-6268

MADISON, ILLINOIS 62060

618-451-4838

Memorandum

Request for Qualifications (RFQ), Consulting Engineering Services

TO: Consultants
FROM: Mayor and Aldermen
SUBJECT: Request for Qualifications (RFQ), Consulting Engineering Services

DATE: February 1, 2019

The City of Madison is requesting the services of a highly qualified consulting engineering firm to perform professional services for the projects included on the attached pages. Illinois Public Act 87-673 (30 ILCS 535/1-535/80), known as the Architectural, Engineering and Land Surveying Qualifications Based Selection Act will be used to determine the successful respondent.

The solicitation includes the design of the following reconstruction projects:

1. Third Street Resurfacing

Project begins at intersection of Ewing Avenue & extends eastward to the intersection of McCambridge Avenue (IL 203), total length of 1,584 feet.
East-West Gateway TIP No. 6934H-22

Please see attachments for details on consulting services. If your firm would like to be considered, you may express your interest by responding to the appropriate office indicated below. Limit your Statement of Qualification to no more than four (4) pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

We request all letters be received by 10:00 a.m. local time, February 19, 2019 at the City of Madison, Clerk's Office, 615 Madison Avenue, Madison, Illinois 62060

Thank you,


Mayor John W. Hamm III

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Attachment A – Third Street Resurfacing, TIP # 6934H-22

1. Local Public Agency– City of Madison, Madison County, Illinois.
2. Route – Third Street
3. Location & Project Length – Beginning at the intersection of Ewing Avenue and extending eastward to the intersection of McCambridge Avenue (IL 203), a total length of 1,584 feet.
4. Project Description – The existing pavement surface along Third Street is deteriorating. The proposed improvements include surface removal and resurfacing, pavement patching, reflective crack control treatment thermoplastic pavement markings, removal and replacement of deteriorated sidewalk. Existing curb and gutter repair. The proposed pavement resurfacing will restore the pavement to a condition suitable for the traffic loads on Third Street.
5. The Engineering responsibilities will include but are not limited to:

The preparation of Preliminary plans, Right of Way Plans (If necessary), Pre-Final plans, and Final PS&E.

Design services may include, right of way and topographic surveying, geotechnical investigations, public involvement, environmental permits, contract documents, assisting with the bidding process, construction support / construction inspection, utility coordination / permits and traffic controls including the preparation of PS&E and final documents.

Construction Phase: Work with contractor on behalf of the City, assist with pre-construction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction testing, be present during critical construction operations, participate in final inspection, prepare as-built drawings, and assist with final project closeout.

The anticipated project schedule is as follows:

Qualifications Statement Due: February 19	, 2019
Selection Announced: February 19	, 2019
Scoping Meeting: February 20	, 2019
Negotiation: February 20	, 2019
Council Authorization / Contract Execution: March 2	, 2019
Estimated Notice to Proceed Date: March 2	, 2019
All Preliminary Plans Approved:	March 2020
All Final Plans Completed:	January 2021

6. Solicitation Contact – Mayor John W. Hamm III (618-876-6268)
7. Selection Criteria

Pursuant to the Brooks Act for the Consultant Selection – following criteria will be the basis for selection.

Experience and Technical Competence -	<u>30</u>	Max Points
Capacity and Capability -	<u>30</u>	Max Points

Past Record of Performance -	<u>30</u>	Max Points
Local Presence -	<u>10</u>	Max Points
Total	100	Max Points